

## Evaluation Criteria and Submission Instructions

**Kūlia i ka huliau: Striving for change**  
*28<sup>th</sup> Annual Virtual Hawai'i Conservation Conference*

**Mid/Late July TBD, 2021**

**Session & Abstract Proposal Deadline: February 19th, 2021**

**Revision Deadline: Early May TBD, 2021**

**Deadline for Presenters to Register: June TBD, 2021**

*\*ALL presenters are required to register for the conference. Only presenters with accepted abstracts that are registered by June TBD, 2021, will be considered for inclusion in the program book.*

### EVALUATION CRITERIA

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Note: In contrast to previous years, submitted abstracts will be listed in the abstract book as-is. No revision period is anticipated after the May TBD deadline. At the time of abstract submission, it is the submitting author's responsibility to ensure that the title, abstract, and authors can be printed for public view.

Your abstract will be evaluated by a team of abstract reviewers based on the following criteria:

#### 1. **WRITING QUALITY & ADHERENCE TO GUIDELINES**

Does the abstract meet the following qualifications?

- The title is brief and clearly indicates the nature of the presentation. Title is in the title case without a period at the end. **Do not use all caps. Do not include a period at the end.**
- The abstract is under 250 words
- Author names and bios are submitted in the appropriate fields on the submission form (i.e. not located in the body of the abstract text). Affiliations for authors are written out and complete (i.e. Division of Aquatic Resources as opposed to DAR). Authors are listed in order of authorship; no more than two presenting authors selected.
- Scientific names are italicized
- Hawaiian diacritical marks are used accurately
- Acronyms are spelled out on first use
- Spelling is correct
- Grammar and punctuation are used correctly

## 2. CONTENT:

<b>Conservation Research Projects</b>	<b>Conservation Management Projects</b>
<ul style="list-style-type: none"><li>● <b>Quality of project and abstract:</b> Abstract clearly states the purpose, methods, results, conclusions, and significance of the work. Work has defensible research design and impactful conclusions. The abstract should clearly state how research results inform conservation practice and/or outcomes. Opening abstracts for Symposia and Fora are expected to focus on the quality and coherence of the symposium or forum.</li><li>● <b>Relevance to conservation:</b> The topic should be relevant to native biodiversity and/or biocultural conservation in Hawai‘i and the Pacific region. Integrated and transdisciplinary approaches to research and management and innovative solutions with community and cultural involvement as best practices are encouraged and may be ranked higher.</li><li>● <b>Focus of the Research:</b> Topic and/or results include new or original information or take the next step by building off of previous work or ideas, and are not repeating previously presented work. Topics that are innovative or novel may be ranked higher.</li><li>● <b>Agenda</b> (symposia, forum, workshop, and training): The agenda is complete. The presentations and/or speakers are clearly related to the proposed topic and listed within the agenda.</li><li>● <b>Audience participation</b> (forum, workshop, and training): Techniques</li></ul>	<ul style="list-style-type: none"><li>● <b>Quality of project and abstract:</b> Clear management goals/targets, tools/approaches, evaluation of the work (what worked, what didn't), output/outcomes (management metrics/indicators), lessons learned. Opening abstracts for Symposia and Fora are expected to focus on the quality and coherence of the symposium or forum.</li><li>● <b>Relevance to conservation:</b> The topic should be relevant to native biodiversity and/or biocultural conservation in Hawai‘i and the Pacific region. Integrated and transdisciplinary approaches to research and management and innovative solutions with community and cultural involvement as best practices are encouraged and may be ranked higher.</li><li>● <b>Focus of the Project:</b> Topic and/or results include new information, management milestones, or take the next step by building off of previous work or ideas, and are not repeating previously presented work. Topics that are innovative or novel may be ranked higher.</li><li>● <b>Agenda</b> (symposia, forum, workshop, and training): The agenda is complete. The presentations and/or speakers are clearly related to the proposed topic.</li><li>● <b>Audience participation</b> (forum, workshop, and training): Techniques for engaging the audience are included in the workshop/symposium/forum description. Innovative approaches to</li></ul>

<p>for engaging the audience are included in the workshop/symposium/forum description. Innovative approaches to audience participation/engagement are specified, if applicable, and may be ranked higher. Abstract is clear about what tools/knowledge/techniques attendees will learn and about attendee experience</p>	<p>audience participation/engagement are specified, if applicable, and may be ranked higher. Abstract is clear about what tools/knowledge/techniques attendees will learn and about attendee experience</p>
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3. **PRESENTATION FORMAT:** Is the proposed format appropriate for the content presented? For more information on formats, please refer to the Call for Abstracts.