



HAWAI'I CONSERVATION ALLIANCE

A Partnership Dedicated to Environmental Stewardship, Community Engagement, and Conservation Capacity

ABSTRACT SUBMISSION FORMATS

Our process has been revamped - please read carefully to be well-prepared

E A'e A Ulu - Restore & Regenerate

2025 Hawai'i Conservation Conference – 32nd Anniversary

July 22nd-July 24th, 2025

Timeline

Accepting Abstract Submissions: October 22nd, 2024 - January 31st, 2025

Abstract Outcome Notice: April 1st, 2025

Revision Deadline: May 1st, 2025

The abstract submission form requires the selection of a preferred presentation format, please review descriptions below. Each abstract will go through a 2-part process. Part-1 is the peer review process where abstract reviewers will score, and provide comments and suggestions. Part-2 is where abstracts will go through another review process by our 2025 Abstract Review Committee who are experts within various aspects of the conservation field.

Please be advised the Abstract Review Committee will consider peer reviews but can override peer review suggestions when making decisions to accept, reject, change presentation format, or merge content that is similar and conducted within the same lab or organization. Abstracts are accepted based on the written abstract content submitted. All abstracts are subject to presentation format change and are evaluated on the direct connection to biocultural restoration, novelty, current conference theme, and alignment with Hawai'i Conservation Alliance's vision, mission, and goals. Content is also evaluated on writing quality, repeat authors, abstract similarity, if research has been previously presented, limitations of available time, and creating a balanced Conference program.

All accepted presentation participants must be paid registrants for the 2025 Conference. This includes moderators, facilitators, and speakers, even if you are scheduled to present on the public afternoon portion. There are no presenter registration discounts.

Do not submit the same abstract in multiple formats.

1. Individual Oral Presentation:

Oral presentations are limited to 12-minute individual presentations plus Q&A (12-minute talk, 2-minutes Q&A, and 1-minute for moderator introductions and transition). Oral presentations will be scheduled in thematic 1–2-hour long general sessions. If your abstract is accepted but cannot be accommodated as an oral presentation, we may offer you the opportunity to present in another format; such as an oral submission with preliminary results are subject to change to a Speed Talk or Poster format. Individual presentations on various conservation topics will be scheduled in

general sessions depending on content of research, ecosystem, region, and or time allowed in general sessions.

- **Individual oral - part of symposium:**

If you are submitting your abstract as part of an organized symposium select: “individual oral - part of symposium.” The symposium organizer must have your abstract number included in the symposium overview submission.

2. Five Minute Speed Talks:

Speed Talks are a 5-minute presentation block, followed by 2-minutes for Q&A, and 1-minute of transition to introduce the next speaker. Speed Talk presentations are grouped by content to create a 1-or 2-hour Speed Talk Session block.

3. Poster Presentation:

Poster presenters are required to (1) provide a PDF poster file for the Virtual Poster Gallery, (2) provide a 2-minute video recording discussing your project/research for the Virtual Poster Gallery, (3) provide a 36” x 48” printed poster that will be on display in the Poster Hall at the conference venue, and (4) attend the 1-hour conference poster reception to discuss your project/research and answer questions with conference attendees. **All digital files for the Virtual Poster Gallery are due no later than close of business on Monday, July 14th, 2025.** The Virtual Poster Gallery will be available for viewing by registered conference attendees prior to and during the conference. A QR code will be attached to your designated poster location in the in-person Poster Hall to direct attendees to your virtual files. Presenters should be mindful of font size in their posters, as virtual posters will be viewed on computer screens including laptops, and as a paper poster in person. Posters intended to be program overview, or advertisement will not be accepted.

4. Symposium:

Symposia are formal moderated sessions containing 7-8 individual oral presentations organized around a topic or theme. Each individual presentation time is limited to 15-minutes (12-minute talk, 2-minutes Q&A, and 1-minute transition). The symposium organizer is required to first submit a symposium overview description and session agenda that must include in order a list of each abstract numbers for individual presentations. Presenters are required to submit an “individual oral presentation- part of symposium” abstract to be linked in the symposium overview by the deadline. Symposium abstracts are reviewed individually. Symposiums may be scheduled in a 1- or 2-hour time block, please specify the requested time, times are subject to change based on abstract evaluations.

5. Forum:

Forums are less formal and require true audience participation. They are interactive sessions guided by a moderator or facilitator who engages with presenters and the audience through various participatory techniques. Forums require but are not limited to facilitated conversations among

panelists, small group discussions, and may include panel presentations, or another structured presentation format that utilizes innovative facilitation methods. Abstract submissions **must** provide a bulleted agenda that describes how time will be used and how audience interaction will be integrated into the presentation format, audience participation must be at least 25% of the time. Abstracts for each presenter are not required unless requested by the forum organizer/chair. Forums may be scheduled in a 1- or 2-hour time block, please specify the requested time, times are subject to change based on abstract evaluations.

6. Workshop

Workshops are interactive, highly facilitated, “hands-on” sessions that minimize formal presentations and emphasize the application of information and technologies exchange through active audience participation and innovative facilitation methods. Workshops should be designed to develop skills and build familiarity with new tools/approaches/techniques for conservation efforts. The abstract is required to describe the purpose of the workshop, desired outcomes, engagement techniques used by the person(s) facilitating the workshop, explicit audience engagement, and key takeaways. Abstract submissions **must** provide a bulleted agenda that describes how time will be used. Workshops may be scheduled in a 1- or 2-hour time block, please specify the requested time, times are subject to change based on abstract evaluations. “Affiliated / Off-site Workshops” and Trainings are welcomed, please see below.

7. Training:

Trainings are opportunities for organizations to host capacity-building training and activities that focus on teaching skills to conservation implementers. The abstract is required to describe and explain training goals and target audience. The abstract is required to describe the purpose of the training, desired outcomes, engagement techniques used by the person(s) facilitating the training, explicit on audience engagement, and key takeaways. Abstract submissions **must** provide a bulleted agenda that describes how time will be used. Training may be scheduled in a 1-or 2-hour time block, please specify the requested time, times are subject to change based on abstract evaluations. “Affiliated / Off-site Workshops” and Trainings are welcomed, please see below.

8. ‘Aha:

‘Aha is a curated discussion for solutions-oriented “talk-story”-style dialogue and exchange that weave together multiple perspectives on a topic with ***no audio/visual capacity *only amplified sound**. In ‘Ōlelo Hawai‘i, ‘aha literally refers to a braided cord, but metaphorically refers to a synergistic gathering of people and their mana‘o (thoughts, ideas). ‘Aha is envisioned to surface novel and/or practical solutions by incorporating multiple perspectives on challenges and obstacles in conservation, including those voiced by community groups or other stewardship practitioners. ‘Aha Sessions present new or original information and take the next step by building off previous work or ideas to further implementation and application. Topics that are innovative or novel may be ranked higher. ‘Aha may be scheduled in a 1- or 2-hour time block, please specify the requested time, times are subject to change based on abstract evaluations.

Abstracts **must:**

- Describe the topic and purpose of ‘aha.
- Describe desired outcomes, and how the discussion will inform conservation practices and/or outcomes.
- Demonstrate the meaningful inclusion of multiple perspectives. Perspectives may draw from generation of practice, field of practice, gender, subject matter expertise, geographic location, environment type, professional/personal affiliation, etc.

Agenda **must:**

- Identify one to two facilitator/moderator(s) who will guide discussions during the session
- Include facilitation/engagement guidelines that will serve as the ground rules for speakers and attendees of the session.
- Provide names and brief bios for 4-8 speakers. Clearly describe each speaker’s unique experience, expertise, or other contributions they bring to the facilitated discussion.
- Provide a bulleted agenda that details and demonstrates the approach to solutions-oriented dialogue and exchange, including how time will be used.

****The ‘aha session format cannot accommodate any visual presentations. The room will not be equipped with projectors or other multimedia platforms, with no exceptions. Only microphones for amplified sound will be provided to facilitate room discussions.**

9. “Affiliated / Off-site Workshops and Training”

Organizations and practitioners are welcome to conduct organized events, either during, before, or after the conference. The host organization(s) is responsible for organizing all aspects of their training or workshop. The HCA can assist with listing affiliated events on conference marketing platforms. Please contact conference@hawaiiconservation.org for more information.

Failure to meet description criteria is subject to automatic rejection